

1/3(3)/director-officeorder/2021-MNCFC-Part(1)
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture, Cooperation & Farmers Welfare
Mahalanobis National Crop Forecast Centre

Dated: 27.04.2022

CIRCULAR

Subject: Engagement of two retired Central Government Officers as Consultants in the Mahalanobis National Crop Forecast Centre (MNCFC), DAC&FW, Ministry of Agriculture & Farmers Welfare.

Applications are invited in prescribed format (as per Annexure) to engage eligible retired Government employees as consultant on contractual basis in the office of Mahalanobis National Crop Forecast Centre (MNCFC), an attached office under the DAC&FW, Ministry of Agriculture & Farmers Welfare for the following:

S.No.	Name of Post	Qualification	No. of Post
1	Consultant	Retired as SO/ASO Should have knowledge of service rules & Noting/Drafting/e-office. Good working computer knowledge and Experience in Administration/establishment/Procurement procedure/Secretariat matters/Parliamentary issue/GEM/Govt. Accounting procedure/PFMS etc.	2

2. Period of engagement: The Consultants shall be engaged initially for a period of one year on which may be extended depending on the requirement, performance review and approval of competent Authority. However, the engagement shall not be extended beyond 5 years after superannuation or at attaining the age of 65 years whichever is earlier. The engagement of Consultants would be on full-time basis and they would not be permitted to take up any other assignment during the period of Consultancy with the MNCFC. The engagement can be cancelled at any time by the MNCFC without assigning any reasons.

The engagement of Consultant will be purely on contract basis and will not confer any right for regular appointment in the Department.

3. Age: Age shall not be beyond 64 years as on the closing date of receipt of application.

4. Remuneration: A fixed monthly amount shall be paid as per the Government norms, arrived at by deducting the basic pension from the basic pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period.



Remuneration will further be subject to as per the guidelines issued by the Department of Expenditure vide their O.M. 3-25/2020-E-III A dated 9th December, 2020 and also as per guidelines, if any, issued by the DoP&T from time to time.

5. Allowance: They will not be entitled to any other allowances such as Dearness Allowance, residential telephone, residential accommodation, HRA, CGHS, medical reimbursement etc.

An appropriate and fixed amount as Transport allowance for the purpose of commuting between the residence and the place of work shall be paid not exceeding the rate applicable to the appointee at the time of retirement.

6. Leave: No leave except casual leave @ 1.5 days for each completed month of service is admissible. Accumulation of leave beyond a calendar year will not be allowed.

7. Working hours: The days of work will be the same as those applicable to regular employees of the Office but may be required to attend office on Saturday/Sunday/closed holidays in case of exigencies of work.

8. Termination of Engagement: The engagement of consultant can be terminated at any time without assigning any reason, if:

- i. If the Consultant is unable to accomplish the assigned work within the stipulated time and fails to accomplish work as per the satisfaction.
- ii. If the consultant fails in timely achievement of the milestones.
- iii. If the Consultant is found lacking in honesty and integrity.
- iv. The competent Authority in the Ministry may also terminate the contract at any time without giving notice and also without assigning any reason.

9. Procedure of Selection: Candidates meeting the conditions as given above shall be shortlisted based upon criteria formulated the duly constituted Selection Committee. The Communication shall be given on the postal address/E-mail ID provided by the Candidate.

Persons who fulfill the eligibility criteria and who are willing to join immediately, may submit their applications in the enclosed format with supporting documents to the Head of Office, Mahalanobis National Crop Forecast Centre (MNCFC), Near Krishi Vistar Sadan, IARI Pusa Campus, New Delhi-110012, India within 30 days from the date of the issue of the circular. The same can also be sent through email at hoo.mncfc-agri@gov.in followed by hard copy within the stipulated time.



(Neetu)

HOO, MNCFC
Tel: 011-25843224

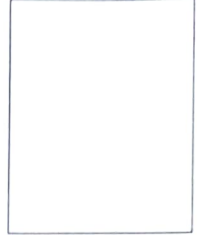
To:

1. U.S, (CS-I Coordination Division), Department of Personnel & Training Khan Market, New Delhi for uploading on its website for wide publicity
2. Section Officer, Digital Agriculture /IT Division for uploading on DAC&FW Website and E-office
3. System Manager, MNCFC for uploading on MNCFC's Website

APPLICATION PROFORMA

ANNEXURE

1. Name (IN BLOCK LETTER)
2. Post Applied for
3. Date of Retirement
4. Last Post held before retirement
5. Name of the Ministry/Department/Office from which retired
6. Last Pay drawn
7. P.P.O No. (please enclosed a copy of PPO)
8. Mobile Number
9. Email ID
10. Address
11. Date of Birth
12. Educational Qualification
13. Details of Experience to be attached in proforma appended as "APPENDIX"
14. Any other relevant information(use a separate sheet if necessary)DECLARATION:



I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief I understand and agree that in the event of any information being found false or incorrect / incomplete at any time before or after selection/interview, my candidature is liable to be rejected. I certify that no disciplinary proceedings are pending against me as on date.

Date:

Place:

Signature

(Full name of the applicant)

APPENDIX

Details of Experience

Period	Name of Office/Organization	Post, Remuneration or Pay Band with Grade Pay/Level Matrix, if applicable	Description of Duties Performed

Signature

(Full name of the applicant)