



**UDUPI COCHIN SHIPYARD LIMITED (UCSL)**  
**(Formerly Tebma Shipyards Limited)**  
**MALPE, KARNATAKA**

No.UCSL/HR/APP/GET/DET/ITI//2022/05

27 August 2022

**NOTIFICATION FOR SELECTION OF TECHNICIAN APPRENTICES UNDER THE  
APPRENTICES ACT 1961**

Udupi Cochin Shipyard Limited (UCSL), Malpe in Karnataka State is a wholly owned subsidiary company of Cochin Shipyard Limited (CSL), invites **Online application** from eligible ITI certificate holders, for undergoing **one year** Apprenticeship training under the Apprentices Act 1961.

**I. A. ITI Trade Apprentices:-**

**Table -1**

Sl. No.	Designated Trade	Number of seats	Stipend per month
1	Diesel Mechanics/Bench Fitters/Instrumentation	08	₹ 8,000/-
2	Electricians	03	
3	I T Technicians / Computer Networking	02	
4	Plumbers	02	
	Total	15	

**II. ELIGIBILITY CRITERIA:**

Criteria	ITI Trade Apprentices
Education	<ul style="list-style-type: none"><li>• Pass in X standard</li><li>• Pass in ITI in the concerned trade (National Trade Certificate (NTC) in the designated trades -refer Table 1)</li></ul>
Age	Born on or before 27 August 2004
Physical Standards	As prescribed in Clause 4 of the Apprenticeship Rule 1992, and amendments thereof if any.
Domicile	The candidate shall have their domicile (permanent address) in Karnataka

III. **DURATION OF TRAINING:** The duration of Apprenticeship training will be for a period of one year as per Apprenticeship Act 1961. Those who have undergone apprenticeship training in any organisation for any duration under the Apprentices Act 1961 is not eligible to apply.

IV. **SELECTION PROCEDURE:**

A. Short-listing of candidates will be done based on the percentage of marks obtained in the prescribed qualification applicable to the respective trades. In case, same percentage of marks is secured by more than one candidate in prescribed qualification, relative merit shall be decided based on seniority in age.

B. Shortlisted candidates shall be intimated through the registered email Id and will have to appear for verification of following certificates:-

- a. Print out of online application form (possessing unique registration number) duly signed,
- b. Original certificates towards proof of age, qualification, caste, disability (if any) etc
- c. Self attested copies of all certificates.

C. On successful completion of certificate verification to ascertain eligibility requirements, the applicants shall be provisionally considered for selection against the notified seats in the order of merit, subject to Medical fitness. Selected candidates shall execute Apprenticeship contract agreement through <https://apprenticeshipindia.gov.in> portal.

V. **TRAVEL EXPENSES:** No travel expenses are admissible for attending certificate verification/during apprenticeship training period.

VI. **BOARDING/LODGING:** Boarding or lodging will not be provided by UCSL during the apprenticeship training period.

VII. **APPLICATION FEE:** Nil

VIII. **REGISTRATION AND SUBMISSION OF APPLICATION:**

A. **How to apply:**

(i) Applicants should fill in the application form (**Annexure I&II**) with **recent passport size photograph pasted and e-mail the scanned copies of signed application form** along with supporting documents to the e-mail id [hr@udupicsl.com](mailto:hr@udupicsl.com)

(ii) Applicants should ensure that the scanned copy of application form (Signed with photo pasted) & all certificates towards proof of age, educational qualification, experience, caste, etc are sent through e-mail, failing which their candidature shall not be considered and shall be rejected.

- (iii) After applying through e mail, applicants shall get a unique registration number by e mail from the UCSL, should retain a soft copy/ printout of the unique registration number for their reference.

## IX. **General**

- (i) Applicants are advised to make sure that they are meeting the eligibility requirements as per the notification before submitting the applications.
- (ii) Shipyard reserves the right to call for any additional documentary evidence from applicants in support of educational qualification / experience / other notified eligibility requirements as indicated in their online application, and information / replies to such queries should be only through the e-mail **hr@udupicsl.com**. However, Udupi Cochin Shipyard shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.
- (iii) No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
- (iv) Call letters for certificate verification shall not be sent to the short-listed candidates by post. They shall be informed by e-mail. All correspondence with applicants will be through registered email ID only. Candidates shall frequently verify email/website for updates.
- (v) Mere submission of application through online and letter for verification of certificates shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.
- (vi) Selection of candidates will be subject to verification of character and antecedents and verification of caste certificates if applicable.
- (vii) Upon completion of the Apprenticeship period, UCSL shall have no obligation to offer employment to such apprentices nor can an apprentice claim right for employment on the grounds of completion of Apprenticeship.
- (viii) Rank lists shall be maintained for the seats and shall be operated only in the event of occurrence of a vacancy caused by non-joining of a candidate from the rank list within the date of joining as stipulated in the offer of training issued to the candidates, OR, in the event of separation of trainees during the period of three months from the date of joining in UCSL. The validity period of the rank list shall be upto three months from the of date of joining of candidates for training unless a fresh vacancy notification is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy and the actual number of seats filled up against this notification shall under no circumstances exceed the number of vacancies indicated in this notification.

- (ix) Notwithstanding the above or any other conditions, UCSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list and availability of training facilities. UCSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises without notice or assigning any reason thereof.
- (x) Those applicants having qualifications equivalent to any of the prescribed qualifications should upload Equivalency Certificate for undergoing Apprenticeship training in designated trade issued by the competent authority while submitting their application and without such certificate, their candidature will not be considered.
- (xi) Candidate should ensure that marks are entered correctly. In the event of difference between entered marks and mark sheet, the application will be summarily rejected.
- (xii) If at any stage it is found that any information furnished is false/ incorrect or the candidate does not satisfy the eligibility criteria, the candidature/selection as Apprentice is liable to be cancelled/ rejected.
- (xiii) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto and selection process thereafter can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- (xiv) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.
- (xv) **For any further clarification, please contact us via e-mail [hr@udupicsl.com](mailto:hr@udupicsl.com)**

**X. IMPORTANT DATES::**

**Commencement of Online Application : 27 August 2022**  
**Last Date of Online Application : 20 October 2022**

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”  
“ONLY INDIAN NATIONALS NEED APPLY”**

**Sd/-  
MANAGER (HR)**

**UDUPI COCHIN SHIPYARD LIMITED**  
**MALPE****APPLICATION FORM FOR APPRENTICESHIP TRAINING UNDER THE**  
**APRENTICE ACT, 1961**

To

The Human Resource  
Department  
Udupi Cochin Shipyard  
Limited  
Harbour complex  
Malpe, Udupi – 576108

Affix recent  
passport size  
photograph

Ref. No. UCSL/HR/APR/2022-23/01 dated 27 July 2022

NAME OF THE TRADE APPLIED (Select the any one suitable trade)

Sl. No.	Designated Trade	Tick ✓
1	Diesel Mechanics/Bench Fitters/Instrument Mechanic	
2	Electrician	
3	I T Technician /Computer Networking	
4	Plumber	

1	Enrolment/Registration No. as indicated in web portal <a href="http://www.apprenticeshipindia.gov.in">www.apprenticeshipindia.gov.in</a>	
2	Full Name (as in Aadhar)	
3	Aadhar Number	
4	Father's Name	
5	Date of Birth & Age	
6	Place of Birth	
7	Gender	
8	Marital status	
9	Nationality	



**Applicants should ensure that they enter valid e-mail ID and Contact Numbers (Mobile, Landline/Alternate Mobile Number) as all correspondence from UCSL will be through that e-mail ID/Contact Number only.**

Certified that the above information is correct and true. If found false, my application will be rejected and if the training has begun. I will be removed from the training apart from recovery of the stipend and cost of training through RADT, Guindy, Chennai.

**Declaration:**

I declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Place :

Name & Signature

Date :

## **Checklist**

Self-attested copy of certificates/ Document enclosed

(Strike out which is not applicable)

1	Educations Qualification. 10th Std/ 12th Std. Mark sheets	Yes/No
2	ITI Certificate	Yes/No
3	ITI mark Sheet	Yes/No
4	Conduct Certificate from two gazetted officers or from concerned institution (Original)	Yes/No
5	Aadhar Card (Compulsory)	Yes/No
6	Recent Passport size photo - 2 Nos	Yes/No
It is certified that Xerox copies are legal and readable. Copies of certificate are attached		
Date:		Signature
Place:		